



JERRY SANDERS
MAYOR

July 27, 2006

The City of San Diego is accepting resumes for the unclassified position of:

DEVELOPMENT SERVICES DEPARTMENT DIRECTOR

Salary: Open within an established range, dependent on qualifications and experience

Recruitment: Open to all qualified candidates

Filing Deadline: Open until filled. Candidates encouraged to apply promptly, as interviews and selection will begin upon receipt of qualified resumes.

The City:

With more than 1.2 million people, the City of San Diego is the eighth largest city in the United States and the second largest in California. The City of San Diego's strong economy, diverse population, great educational institutions, unsurpassed quality of life and world-renowned location make it the ideal place to work, live and play. With its great weather, miles of sandy beaches and major attractions, San Diego is affectionately known worldwide as "America's Finest City".

As one of the region's largest employers, the City of San Diego has a combined Fiscal Year 2006 operating budget of \$2.37 billion and employs over 11,000 highly dedicated employees. Additional information about the City of San Diego can be obtained on the City's website: www.sandiego.gov.

The Department:

The Development Services Department is part of the Land Use and Economic Development Group. The Development Services Department is divided into three divisions: Entitlements; Building Safety & Construction; and Neighborhood Code Compliance. The Development Services Department is responsible for managing the majority of the City's private construction, development, project review, permitting and inspection services. The Department operates with a staff of approximately 500 and an operating budget of \$62.5 million.

The Position:

Under the leadership of the Mayor and the general direction of the Deputy Chief Operating Officer of Land Use and Economic Development, the Development Services Department Director will be expected to assume responsibility for the day-to-day operations of the Department. The Director also represents the Department at City Council and Council Committee meetings and at various civic, community, professional, and business forums.

Qualifications:

The ideal candidate will possess the following qualifications:

- Extensive experience and background in development services;
- Knowledge of general planning, engineering and an understanding of the California Environmental Quality Act (CEQA);
- Ability to manage all aspects of a large department;
- Excellent problem solving skills, with the ability to proactively identify and support creative and viable solutions;
- Highly motivated with demonstrated leadership skills;
- The ability to build consensus in a political environment;
- Demonstrated ability to communicate effectively, both orally and in written form;
- A commitment to public service, fiscal responsibility and innovation in government;
- Proven track record of effectively leading change and improving customer service;
- Strong business and political acumen to work effectively with the public, external agencies and businesses, community members and elected officials;
- Active and genuine commitment to managing diversity in the workplace.

Possession of a Bachelor's Degree in urban planning, architecture or related field is required and a Master's degree is preferred. Substantial experience in development with significant tenure at the division manager, director, assistant director or an equivalent role is expected.

Selection Process:

To be considered for this position, please submit two copies of your current resume, a letter of interest highlighting your relevant work experience, and a list of three work related references to: Pamela Holmberg, Executive Secretary, 1200 3rd Avenue, Suite 1316, MS-56L, San Diego, CA 92101 in an envelope marked **CONFIDENTIAL: Development Services Department Director** or e-mail to: pholmberg@sandiego.gov.
EOE/ADA.



Rich Snapper
Human Resources Director